

**KARACHI GOLF CLUB
RULES & BYE-LAWS
(UPDATED MAY 11, 2024)**

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(UPDATED NOVEMBER, 2023)

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KARACHI GOLF CLUB

The Club shall be called the Karachi Golf Club

INTERPRETATIONS

The following words and expressions contained in these Rules shall have the several meanings hereby assigned to them unless there is something, either in the subject or context, repugnant to such construction.

- a. The word "CLUB" shall mean the Karachi Golf Club.
- b. The word "RULES" shall mean these Rules or the Rules of the Club for the time being in force.
- c. The word "MEMBER" shall mean a member of the Club who has been duly elected and who has paid such subscriptions and entrance fees as may be payable under the Rules.
- d. The "COMMITTEE" shall mean the Managing Committee of the Club for the time being.
- e. The word "KARACHI" shall include the area within the jurisdiction of the Karachi Administration and such other places as the Committee may from time to time direct.
- f. "GENERAL MEETING" shall mean the Bi-annual General Meeting as distinct from a Special General Meeting.
- g. "LONG TERM SUSPENSION" shall mean a term of suspension for a period more than 90 continuous days in a calendar year.
- h. The "CONVENERS" of Sub-Committee shall mean the various conveners, as appointed by the Managing Committee.

1. NUMBER OF MEMBERS

The Club shall consist of the categories of memberships mentioned below and their numbers shall not exceed 1900 with the exception that category of Corporate Members and Patron Members shall not be included in the counting of the above mentioned total of membership:

- a. Permanent Members
- b. Lady Members
- c. Temporary members
- d. Honorary Members
- e. Patron Members

- f. Household Members
- g. Corporate Members
- h. Armed Forces Members
- j. Life Members
- k. Veteran Members
- l. Special Armed Forces Retired Members

Any extension of membership above 1900 shall be proposed by the committee in the agenda of the General Meeting and shall require the approval of two thirds of the members present and voting before new membership may be allowed. Current back log plus 30 will be added in the year 2011 and in subsequent years limit will be increased by 30 every year upto the maximum of 1900. However, serving officers of the Armed Forces while posted to Karachi may be granted membership as detailed later and as their posting is of fixed duration, their numbers shall not be counted in the 1900 mentioned earlier.

2. **ELECTION OF MEMBERS**

a. Every candidate for membership shall be proposed and seconded by a permanent member.

b. The proposal for membership shall be in writing, signed by the candidate, his proposer and seconder, in such form as the Committee may from time to time prescribe. This form shall be issued only to the proposer.

c. The proposal form of a candidate, who does not attend introduction to the Balloting Committee for any reason on three consecutive occasions, will be considered null and void and a fresh application will have to be submitted by the applicant.

d. **Introduction**

In the interest of the candidate for membership the proposer or seconder will be required to introduce his candidate informally to as many members of the Balloting Committee as is possible prior to the date of the candidate's application being scrutinized by the Committee.

e. **Scrutiny of Application forms**

Application forms from prospective candidates received will be put to the Scrutiny Committee which will clear the candidates for Balloting. Following such scrutiny a candidate may be permitted to make use of the Club pending the result of their Balloting/election. The proposer and seconder shall however be jointly and severally responsible and liable for any dues and conduct until such time as and when the candidate is elected to the Club.

f. **Balloting.** A Balloting Committee shall be constituted consisting of the members of the Committee and six permanent members, who have been permanent members for at least 10 years. Two of these six permanent members shall have served as the Vice President/Captain or Vice Captain of the Club.

g. The election of a candidate shall be by ballot subsequent to a meeting of the Balloting Committee after the proposers and seconders have formally introduced their candidates to the Balloting Committee.

h. The name of every candidate, alongwith place of residence, rank, profession, occupation and other description, and with the names of proposer and seconder shall be written on a list to be placed on the notice board of the Club House, for a period not less than fifteen days prior to the date fixed for the candidates ballot which shall be kept open for ten days. The ballot box shall be kept in the Secretary/Chief Operating Officer's office and shall be opened by two Committee Members who shall jointly scrutinize and certify the ballot prior sending it for President's approval.

j. A candidate shall not be declared elected unless a minimum of twelve affirmative votes are cast in favour of the candidate. Two negative votes shall result in rejection of the candidature for membership of the Club, irrespective of the number of votes cast. Such candidate is eligible for refund of entrance fee already paid after deduction of dues, if any.

NEW MEMBERSHIP

a. For the formal and final meeting of the Balloting Committee, Proposer and Seconder must introduce the candidate to all Committee members.

b. If for any reason, the Proposer or Seconder cannot attend the formal meeting, a letter from the Proposer or Seconder must be received, prior to the formal meeting, otherwise the candidature will be deferred.

c. Candidate must be attired in lounge suit and tie for the formal meeting. Improper dress will not be entertained.

d. Proposer/Seconder can introduce one candidate at one time and they cannot sign any other application form till decision on their earlier candidate.

3. CANDIDATES NOT ELECTED

Any candidate after being rejected, shall not be brought forward again for election or be entertained in the Club, for a period of six months from the date of the completion of the election.

4. **NOTIFICATION OF ELECTION**

a. Any candidate duly elected shall immediately be notified of their election by the club, and a copy of the rules and bye-laws of the Club shall be forwarded along with the bill not being raised upon realization of Cheque after security for entrance fees and subscription in advance; upon payment of which, but not before will the candidate be considered to have become a member of the Club. If the amount so due is not paid by a candidate within 30 days of the date of election, such election, shall become void, unless the candidate is able to validly and in writing present before the Committee the reasons for delay, to the satisfaction of the Committee. Upon receipt of notification of election, the candidate must reply in writing and acknowledge to abide by the rules and bye-laws of the Club.

b. **SUBSCRIPTION:** Following monthly subscription rates shall be applicable:

<u>Category</u>	<u>Subscription</u>
Permanent	Rs. 8,450/-
Temporary	Rs. 10,140/-
Corporate	Rs. 11,050/-
Veteran Permanent	Rs. 3,900/-
Veteran Temporary	Rs. 4,550/-
Veteran Permanent Senior	Rs. 2,600/-
Veteran Temporary Senior	Rs. 2,600/-
Lady Permanent	Rs. 6,240/-
Lady Temporary	Rs. 7,280/-
Lady Veteran Permanent	Rs. 3,250/-
Lady Veteran Temporary	Rs. 3,510/-
Lady Veteran Permanent Senior	Rs. 1,300/-
Lady Veteran Temporary Senior	Rs. 1,300/-
Diplomat	Rs. 10,140/-
Foreigner Temporary	Rs. 10,140/-
Army Temporary	Rs. 3,410/-
Air Forces Temporary	Rs. 3,410/-
Naval Permanent	Rs. 2,420/-
Naval Temporary	Rs. 2,420/-
MEO Temporary	Rs. 4,030/-
Gratis Permanent	Rs. 8,450/-
Gratis Temporary	Rs. 10,140/-
Gratis Veteran Permanent	Rs. 3,900/-
Gratis Veteran Temporary	Rs. 4,550/-
Gratis Veteran Temporary Senior	Rs. 2,600/-
Special (Retired) Permanent	Rs. 4,680/-
Special (Retired) Temporary	Rs. 5,460/-
Special (Retired) Veteran Permanent	Rs. 3,120/-
Special (Retired) Veteran Temporary	Rs. 3,640/-
Special (Retired) Veteran Permanent Senior	Rs. 2,600/-
Special (Retired) Veteran Temporary Senior	Rs. 2,600/-
Absentee (Yearly)	US Dollar: 410/-

5. **ENTRANCE FEES & OTHER CHARGES (ALL CATEGORIES)**

a. **Permanent Members**

Upon completion of 5 years continuous membership, a member may be invited by the Committee for permanent membership of the Club. Recommendation for selection of such members shall be made by the Balloting Committee. An additional payment of 5% of the entrance fee of temporary members prevalent at that time shall be payable by such members. Permanent members of the Club shall pay a monthly subscription as prescribed by the Rule 4(b). To be eligible for permanent membership following criteria shall apply:

“The Committee would consider demonstrable use of the Club as evident by charges accrued from availing of Club services/facilities i.e.: catering, bridge, fitness center and caddies/carts. In addition contributions made towards betterment of the Club or the game of golf may be considered. This is merely to determine the interest, the member has taken in the Club activities”. Additionally, it would be mandatory for the candidate to be in possession of a valid Golfing Handicap.

b. **Lady Members**

Any lady shall be eligible for election as temporary member in the same manner as that of a gentleman, except that on payment of 50 percent of entrance fees and monthly subscription fees as prescribed by the Rule 4(b). However, if at any time the husband of such lady desires to utilize the sports facilities of the Club, he shall have to apply for temporary membership of the Club in his own right and he may be considered on priority in case membership to the Club is closed at that time. No lady shall be eligible for election for a period of six months, whose husband has been rejected as candidate for membership to the Club. Election of a lady member shall be posted on the notice board of the Club.

c. **Temporary Members**

Upon election as temporary member, a member shall have all the privileges of a permanent member except that he/she shall not be able to propose or second a candidate for election or vote at any General Meetings and Managing Committee elections or be elected to the Committee, or serve on the Balloting Committee. They shall have no right or claim upon the assets of the Club properties after dissolution. The entrance fee for such members shall be Rs. 3 Million and monthly, subscription as prescribed by the Rule 4(b).

In the case of death of a member as a courtesy to the said member, his widow and children below the age of 30 years may be invited by the Managing Committee to use the Club facilities on payments of usual charges in the same manner as if the member had been alive. Widow shall be exempted from payment of any subscriptions.

All foreigners elected as temporary members shall pay a caution deposit amount of Rs. 25,000/-. Election of such members shall be posted on the Club's Notice Board.

d. **Honorary Members**

In exceptional cases the Committee may elect as member, a person of international repute as honorary member of the club without payment of the entrance fee or monthly subscription fees as prescribed in Rule 4(b). The total number of such members shall not exceed 1 percent of the total strength of permanent members and they shall have all the privileges of temporary members and shall be elected in the same manner as temporary members. The notice of such election shall be posted on the notice board. Member's dependent children coming from abroad on a short visit may be given honorary membership for 8 weeks on payment of relevant charges, as specified by the Managing Committee from time to time.

e. **Patron Members**

The Committee at its discretion may invite as ex-officio members, the following personages; the President of Pakistan, Prime Minister of Pakistan, Governor of Sindh, Chief Minister Sindh, President of Pakistan Golf Federation. Such members shall not pay entrance fees or subscription fees. The acceptance of any such invitation shall be posted on the Club's notice board.

f. **Household Members**

Member's Children upto the age of 30 years may be allowed at the discretion of the Committee to use the Clubs facilities and shall be called household members. The monthly subscription for such household members shall be as follows:

(1) For Children between ten to twenty years the monthly subscription shall be Rs. 1,500/- per child. For children between the age of twenty to thirty years the monthly subscription shall be Rs. 2,500/- per child. The wife of a member playing golf shall pay Rs. 1,500/- per month while those not playing golf shall pay Rs. 600/- per month. However, household members from Armed Forces Member's category shall pay Rs. 600/- per child (10 to 20 years) of age and Rs. 800/- per child (20 to 30 years) of age. The wife of an armed forces member playing golf shall pay Rs. 800/- per month while those not playing golf shall pay Rs. 500/- per month.

(2) Children of members who are in the 25 to 30 years age bracket and have been household members for at least five years may apply for temporary membership and the Committee in its discretion may elect out of such candidate as temporary member upon payment of 25 percent of entrance fees prevalent at that time. The children of deceased members shall be given preference.

(3) A household member may be allowed to retain his household status if he has applied for membership till such time his application is finally decided.

g. **Corporate Members**

Any company of repute shall be eligible for application to the Club to become corporate member. The Directors or officers or ex-officials of such company may become corporate members of the Club upon payment of Rs. 3.5 million per person. Corporate members shall be treated in the same manner as temporary members and their election procedure and rights shall be identical to that of a temporary member except that the company retains the right to change its nominee five times within a period of fifteen years after which the membership of the company shall lapse. Such members may be given priority for election at the discretion of the Committee. However, if a sponsoring company desires to replace a nominee, the person so affected shall be eligible for election as temporary member in his/her own right and may be considered out of turn by the Committee. The notice of such election shall be posted on the notice board.

A gentleman/lady who has been a corporate member for 5 years, and has been playing golf and has regularly used Club facilities, may become a temporary member of Karachi Golf Club on payment of full membership fee on retirement from his/her corporation. Any corporate member relinquishing his nomination as corporate member may apply for temporary membership to the Club and will be processed accordingly.

Upon attaining his temporary membership, for consideration of his permanent membership, the Managing Committee shall take into cognizance and add the number of years as corporate member nominee to the number of year as temporary member to comply with Rule 5(a).

Corporate members shall pay all subscription fee as prescribed under Rule 4(b).

h. Armed Forces Member

(1) Serving members of the armed forces shall be eligible for election as temporary members and shall pay no entrance fees. However, they shall pay monthly subscription fees as prescribed under Rule 4(b) but their period of membership is limited to their length of continuous service in Karachi. The notice of such election shall be posted on the notice board of the Club. The Pakistan Navy due to its long association with the Club shall have an added facility in as much the officers of the Navy who seek election as Armed Forces Members shall have to pay monthly subscription as prescribed by the Rule 4(b). On re-transfer to Karachi the membership of serving Naval Officers who were members of Karachi Golf Club before, shall be re-activated.

(2) Number of serving armed forces members is not to exceed 200 with an additional 100 members from among serving Naval Officers.

(3) Temporary armed forces members, who have played regularly at the Club, and/or are settled in Karachi after retirement, would be eligible to become special temporary members on payment of 7.5% of the prevailing fee for civilian temporary members entrance fee and other approved charges as decided by Managing Committee from time to time. After 5 years they would be eligible to become permanent members on payment of 50% of prevalent conversion fee for civilians. They shall be charged monthly subscription as prescribed under Rule 4(b).

(4) The number of such memberships shall be restricted to twenty per annum at least 60% of whom shall be ex-Naval Officers.

(5) These members shall not be included in Counting of the total membership of Karachi Golf Club as per Rule 1.

j. **Life Members**

All Patron-in-Chiefs and Presidents of Karachi Golf Club shall be life members and shall pay no entrance, monthly subscription for their lifetime. They would enjoy the status of Permanent Members.

k. **Veteran Members**

Any member after attaining the age of 60 years and having been a continuous member for 08 years shall qualify to veteran member subscription and shall thereafter pay monthly subscription as prescribed by the Rule 4(b). This status shall be awarded on their sixtieth birthday.

l. **Senior Veteran Members**

Members over seventy years of age and having 20 years of membership shall pay monthly subscription as prescribed in Rule 4(b). A member of 50 years standing will pay 50% of all charges levied by the Club, including but not limited to, Golf Carts, Fitness Centre, Driving Range and Monthly Subscription etc.

m. **Diplomats**

Accredited career diplomats may become members of Karachi Golf Club on a joining fee of **US\$ 2,500/-** (equivalent in Pakistan Rupees) for a period of one year; spouses may also use the Club during this period. If membership is renewed beyond 2 years, then the rate shall be enhanced to **US\$ 3,000/-** per year. Diplomats shall pay monthly subscription as prescribed in the Rule 4(b).

n. **Security and Identification.**

In the interest of security and for identification all cadres of membership shall be provided identity cards.

6. **VISITORS**

Members from any affiliated club and spouses or children of outstation members not resident in Karachi, who are not in default, on production of introduction letters shall be allowed utilization of the Club facilities (Max 04 days in a month) and pay green fees in the amount fixed by the committee from time to time. The payment shall be in advance and in cash to the Club and Caddy and bar usage is to be paid by coupons purchased from the Green fee counter. The name of the affiliated club shall be entered in the register provided for this purpose in the Club. The same applies to persons affiliated to the Pakistan Golf Federation. However, Executive Committee Members of the Pakistan Golf Federation & Sindh Golf Association are exempt from all fees.

7. **GUESTS**

- a. Members may introduce guests into the Club on payment of green fees prescribed by the Committee from time to time. The name of the guest shall be entered in the guest book maintained for such purpose.
- b. Any person reaching the Club house without being accompanied by a member shall restrict his presence to the confines of the club house and shall inform the staff the member's name whom they are awaiting and shall in no circumstances venture onto the golf course.
- c. No person who is a non-member either directly or indirectly will entertain guest/guests at the Club.
- d. As provided in the rules the club premises are strictly reserved for use of members.
- e. Member is responsible that his guest(s) conform to rules & regulation of the Club.

8. **ABSENT MEMBERS**

- a. Members leaving Pakistan to live abroad for more than one year shall inform the Chief Operating Officer/Secretary of their intention to become absent member. They shall provide their address and contact numbers abroad and intimate billing address during their stay abroad.

Such members shall be liable to pay a subscription of US Dollar 315/- (Equivalent in Pakistan Rupees) per year as absentee fee after satisfying the Managing Committee of their eligibility to avail this status. On temporary visit to Pakistan, any use of the Club in any calendar month shall be billed as per the use for the entire months. The Club reserves the right to charge full fees from any members whose bonafide of being absentee are doubtful.

- b. Members immigrating from Pakistan shall be entitled to compound their monthly subscription for life on making a lump sum payment equivalent to ten years monthly subscription; provided that they have first cleared all their dues before exercising their option. Members must satisfy the Committee through, documentary evidence to be eligible for this status. After migration if they return for periods not in excess of thirty days in a calendar year they may inform the Secretary in writing of their intentions and shall have to pay the full monthly subscription during their stay in Pakistan as per the category of membership they belonged to before immigrating.

9. ANNUAL AND HALF-YEARLY GENERAL MEETINGS

The Committee shall fix the time and date that seems to them most convenient for the Annual General Meeting and six months later shall fix the time for the Half-Yearly General Meeting. Notice of time, date and place shall be communicated to all permanent members of the Club resident in Karachi together with annual statement of accounts, and Half-Yearly statements of accounts in case of Half-Yearly Meeting at least 21-days prior to the date of the meeting. A notice shall also be posted on the notice board at the Club.

In the event that the committee proposes any changes in rules for consideration in any of the two General Meetings, details of the proposed changes shall be given in the notice of the meeting. The quorum for an annual or Half Yearly General Meeting shall be 50 permanent members.

Temporary members may attend the meeting as observers but shall not have the right of debate or vote and they shall be seated separately from permanent members. Any questions, resolutions or queries regarding accounts or management of the Club must be received by the Club Secretary at least four days before the meeting to merit reply by the Committee.

10. SPECIAL GENERAL MEETING

The Committee, upon a requisition signed by thirty permanent members, shall, at any time, call a Special General Meeting of members. Notice specifying briefly the object of such meeting and, in the case of a meeting called to consider any change in the Rules, details of the change of changes proposed to be made, together with the time, date and place, shall be sent to each permanent member of the Club in Karachi at least seven days prior to the meeting. A notice shall also be posted on the Club notice board. No business other than that specified in the notice or, in the case of changes in the Rules, proposed amendments in accordance with the rules can be transacted at a Special General Meeting. The quorum for a Special General Meeting shall be 50 permanent members.

11. POWER TO RAISE MONEY & APPROVE BUDGET

Any general meeting shall have the power to authorize the Committee to issue debentures charging the funds and/or property of the Club as security for money to be borrowed to finance major capital expenditure for the purposes of the Club but the notice convening the meeting must specify the intention to issue debentures and the purpose for which the money is required. Following the installation of a new Committee it will prepare and present budgets of the various sub-committees for its tenure.

12. **NUMBERS AND ELIGIBILITY OF MANAGING COMMITTEE MEMBERS**

- a. The Managing Committee shall comprise the following:
 - i. Commander Karachi – President.
 - ii. 07 Members elected annually through ballot by permanent members.
 - iii. 03 Members nominated annually by the Chief of Naval Staff.
 - iv. Commandant PNS BAHADUR & PNS Commandant PNS KARSAZ as Ex-Officio Members.
 - v. Lady Captain (elected by the new Committee every year)

b. Only permanent members are eligible to contest for the 07 seats through ballot provided they have played Golf on a Club Handicap regularly at the Club (at least 36 times a year) in the year preceding the election. The ballot shall be cast in a ballot box maintained for the purpose in the office of Chief Operating Officer which shall be sealed by a two member Scrutiny Committee constituted by the outgoing Committee for the purpose of counting the ballot and immediately posting the result on the notice board of the Club on the day, the date for casting of ballot expires. The scrutineers shall be persons of high moral standing at the Club and must submit their acceptance to act as scrutineers before sealing of the ballot box. Upon posting of the results, the votes shall be destroyed in presence of the Chief Operating Officer. The full Committee shall elect a Vice President, Captain and Vice Captain from amongst themselves provided the Captain is recognized as a below 14 handicap player.

c. The Chief of Naval Staff shall be the Patron-in-Chief of Karachi Golf Club. The Club's Honorary Secretary shall be a serving Naval Officer posted by NHQ.

d. **Vacancy in Managing Committee**

In the event of any vacancy occurring during term of office owing to the death or resignation or retirement of any member of the Committee, the Committee shall have the power to co-opt any eligible member to fill the vacancy. Such co-opted members shall form part of the Committee as if they have been elected by the members of the Club.

e. **Powers of Managing Committee**

The affairs of the Club, its internal arrangement and management, shall be under the exclusive control of the Committee who shall also have the following powers:

- (i) To appoint auditors and fix their remuneration.
- (ii) To appoint and dismiss staff of Managerial level and fix or modify their terms of service.
- (iii) To borrow money by means of a bank overdraft for the purposes of carrying on the day to day management of the Club.
- (iv) To make donations from the funds of the club not exceeding Rs. 20,000/- in aggregate in any year.
- (v) To make such bye-laws and local rules as the Committee may from time to time deem advisable. All such bye-laws and local rules shall be published by notice to be posted on the Club notice board.
- (vi) To appoint Sub-Committees and delegate to such Sub-Committees such powers as they deem advisable other than the powers exercisable under Rule 2. Vice President and Club Captain will be member of all Sub-Committees.
- (vii) To fix all charges/fees to be paid by members except the Entrance fee & Monthly Subscription which shall be decided by the General Body.
- (viii) To terminate membership of a member who fails to make payment of dues after being posted on Club notice board.
- (ix) To suspend membership of a member contravening rules and bye-laws of the Club and golf etiquette as laid down in the rule book of golf published by the Royal and ancient Club of St. Andrews. Such suspension shall not exceed 90 days and the Committee may withdraw suspension upon receiving an apology from the concerned member, if it is convinced that the contraventions shall not persist. The suspended member shall cease to make use of club during the period of suspension.
- (x) Any visitor or guest as defined in Rule 6 & 7 may be debarred from entering the premises of the Club at the sole discretion of the Managing Committee.

- (xi) To nominate permanent members to act as Executive Committee members of Pakistan Golf Federation & Sindh Golf Association. The Managing Committee shall also nominate members to attend the Annual General Meetings of both Pakistan Golf Federation & Sindh Golf Association as per the allocated quota given in the constitutions of both the Bodies.

13. To appoint Purchase Committee which will comprise of the following:

- a. Vice President (Chairman)
- b. Chief Operating Officer (Secretary)
- c. Honorary Treasurer (Member)
- d. Immediate past Vice President (Member)
- e. Convener of Sub-Committee (who is involved in purchases)
- f. Co-opted member with expertise in procurement/purchases
- g. Honorary Secretary as Assistant Secretary of the Purchase Committee

The Committee will approve quotations, guide purchases, and approve purchases equivalent and above Pak Rs. 250,000/-.

The powers contained in (1) to (13) above are in addition to and not in derogation of the general powers granted to the Committee by sub-clause (c) of Rule 12.

14 (a) **Voting Paper/Recording of Vote (Managing Committee)**

35 days prior to the date fixed for the Annual General Meeting an election schedule and a notice soliciting names of members willing to serve on the Committee will be circulated, allowing 10 days for nominations. After the closing date of nominations, the list of names, in the order received, will be posted on the notice board and five days will be allowed for withdrawals and for the Scrutiny Committee to ensure that all nominations satisfy eligibility rules. 20 days prior to the date fixed for the general meeting a ballot paper shall be sent to each Permanent member of the Club. The Ballot Paper shall stipulate the voting procedure.

This paper shall contain a list of the members qualified to serve on the Committee. All permanent members shall be entitled to cast their vote for the candidates of the Committee. Absent members for 6 months or more during the preceding one year (from last to current election) shall not be eligible to vote.

(b) **Voting**

Not more than one vote may be given to one candidate.

(c) **Casting of Votes**

Members recording their votes for the Committee shall in person cast their votes in the Ballot Box maintained for the purpose in the Chief Operating Officer's office. Upon arrival the member shall sign his name in a register to be specifically maintained for this purpose. The Chief Operating Officer/Secretary shall countersign the register against the member's name. The vote would be recorded in secrecy, out of view of Club officials or other members. The number of days available to the members to cast his vote shall be ten continuous days ending on the eleventh day at 3:00 PM which shall be the date of expiry for casting of ballots. For the first 10 voting days, the timing for casting votes shall be from 9:00 to 11:00 AM and 3:00 to 7:00 PM and on the last day from 9:00 AM to 3:00 PM.

15. **LIMITATION FOR COMMITTEE MEMBERSHIP**

Only permanent members who are residents of Karachi and those whose Headquarters are in Karachi who are eligible to serve on the Committee. A member who has served on the Committee for two consecutive terms shall not be eligible for election to the Committee for a third consecutive term.

16. **EQUAL NUMBER OF VOTES**

Should the result of the ballot be doubtful in consequence of two or more candidates having obtained an equal number of votes, the members at the General Meeting shall decide by ballot which of those candidates is elected.

17. **INSUFFICIENT NUMBER OF CANDIDATES FOR THE COMMITTEE**

Should there be less than seven candidates contesting for Committee elections, they shall, if willing to serve, be considered as having been duly elected, provided that each has been voted for by thirty members. The Committee thus elected shall proceed to complete their number.

18. **REPLACEMENT OF COMMITTEE MEMBER**

If any member of the Committee fails to attend at least three consecutive Committee meetings without written intimation to the Secretary, the Committee shall elect another in his/her place.

19. **INFRACTION OF RULES ETC.**

The Committee shall take immediate cognizance of any infraction by a member of the Rules, Bye-Laws or Local Rules and any member who shall persist in any infraction of the same or whose conduct in or out of the Club shall, in the opinion of the Committee, be unworthy of the character of a member or calculated to cause annoyance to other members or detrimental to the character and respectability of the Club, shall be subject to expulsion under the award of a Special General Meeting to be convened for this purpose.

20. **EXPULSION**

The opinion of the Special General Meeting shall be obtained by ballot and, if two thirds of the members present and voting decide that the offending member has merited expulsion he shall be so expelled. Notification of such decision shall be sent to the said member.

Any member expelled shall be ineligible for re-election.

21 (a) **Bills**

Bills for expenses incurred and subscription due shall be sent or presented to each member after the closing of the month and in the event of any member failing to pay his or her bill before the 20th of the month in which it is presented, he or she shall be reminded of the debt by a letter from the Honorary Treasurer (to be couriered if the member is absent from Karachi) and requested to pay the same within five days if in Karachi or within ten days if absent from Karachi. Any member failing to pay within the time specified may be deprived of the privileges of the Club and his or her name may be posted until payment is received and if he or she then fails to pay within thirty days, if in Pakistan, and three calendar months if absent from Pakistan, his or her name shall be struck off the list of members.

(b) **Reinstatement**

On furnishing an explanation which the Committee considers satisfactory, a member, whose name has been struck off under the sub-para (a) above for non-payment may be reinstated on payment of such dues together with Rs. 20,000/-, Rs. 50,000/- or Rs. 100,000/- within 3 months, 6 months or 12 months respectively, of his name having been struck off. After 12 months re-instatement would not be allowed.

22. **DEBTS**

It shall be incumbent on all categories of members to ensure that they do not remain in debt to the Club. All categories of members including absent members are themselves required to ascertain whether any dues are outstanding against them. Cheques must be presented to the office by members or some responsible representatives and proper receipt be obtained. In case of change of address, a member must fill-in a prescribed form and ensure its delivery in the Club office and obtain a receipt. Otherwise all bills and other correspondence will be sent through postal service or courier, to his/her last known address and shall be deemed to have been duly received by the member on the day following that on which it was despatched. Non-receipt of bills or reminders will not be accepted as an excuse to delay the payment.

23. **INJURY OR HARM**

- a. The club shall not be responsible for any injury or harm caused to anyone on or outside the premises of the Club. Individuals are responsible for their own safety/security.
- b. Any injury to the Club property shall be paid for at a cost sufficient to replace it by the persons breaking or injuring same. Special notice of willful damages shall be taken by the Committee.

24. **RULES**

These rules may be obtained by members from the Secretary on application. As the payment of entrance fees and subscriptions will entitle a member to enjoy every benefit and privilege of the Club such payment shall constitute his unconditional agreement to be bound by the Rules.

25. **DISSOLUTION**

The Club may be dissolved by a resolution passed by a majority of members present and voting in any General Meeting provided that the resolution shall be confirmed by a majority of three-fourths of the members present and voting at a Special General Meeting which shall be called for that purpose not less than one month thereafter.

26. **DIVISION OF PROPERTY ON DISSOLUTION**

Upon the passing of a resolution for dissolution, the Committee shall forthwith or upon such date as shall be specified in the resolution, proceed to realize the property of the Club and after discharging all liabilities shall divide the same as thereof, the Club shall be dissolved.

27. **ALTERATION OF RULES**

Subject to approval by the Chief of Naval Staff a General Meeting or Special General Meeting of the members of the Club shall have power to alter, add to or delete any of the existing Rules and make such new Rules as they may consider necessary, provided that any proposed alteration, addition or deletion contained in the notice convening the meeting shall have been communicated in writing to the Committee at least seven days before the date fixed for the Meeting by the Members proposing and seconding such alteration or addition or deletion, and providing that two thirds of those voting shall be in favour of any such proposed alteration, addition or deletion.

28. **BUYBACK OPTION**

- a. The Karachi Golf Club may extend a buyback option to permanent senior/ senior veteran members, who are not availing the facilities due to old age or being medically handicapped.
- b. Such applications are to be forwarded to Karachi Golf Club for decision by the Managing Committee as per terms and condition prevalent at that time.

(Held in abeyance in view of increase in number of Membership from 1500 to 1900)

BYE-LAWS

1. RULES OF GOLF

The rules of Golf as promulgated by the Royal and Ancient Golf Club of St. Andrews and the US Golf Association shall be followed. Local rules as promulgated by the Pakistan & Sindh Golf Associations or the Karachi Golf Club Committee are to be followed where applicable.

2. COMMITTEE MEETINGS

The Managing Committee shall meet monthly to transact necessary business, deal with accounts and consider the suggestions of the various sub-committees.

3. PRIORITY IN COMPETITIONS AND TOURNAMENTS

Competitors in competitions fixed by the Committee shall have precedence and priority over non-competitors in Teeing Off & during the round.

4. CADDIES

In competitions, competitors have a prior right to a Club Caddy over non-competitors. No Club Caddy may be engaged unless the member is in the Club premises.

5. COURSE ETIQUETTES

a. Courtesy on the Course

The priority of play will only be applicable on the designated course.

b. Safety

Prior to playing a stroke or making a practice swing, a player should ensure that no one is standing close by or in a position to be hit by the club, the ball, or any stones, pebbles, twigs or the like which may be moved by the stroke or swing.

c. Consideration for Other Players

The player who has the honour should be allowed to play before his opponent or fellow competitor tees his ball.

No one should move, talk or stand close to or directly behind the ball or the hole when a player is addressing the ball or making a stroke.

No player should play until the players in front are out of range.

d. **Pace of Play**

In the interest of all, players should play without delay.

Players searching for a ball may signal the players behind them to pass as soon as it becomes apparent that the ball will not easily be found. They should not continue play until the players following them have passed and are out of range.

When the play of a hole has been completed, players must immediately leave the putting green.

If a group fails to keep its pace on the course and loses more than one clear hole on the players in front, it should invite the flight following to pass. Even if a clear hole is not lost and the group feels that those playing behind them can play faster, they are to be invited to pass.

e. **Care of the Course:** A player must ensure following on the course:

- (i) Before leaving a bunker, a player must carefully fill-up and smoothen over all holes and footprints made by him.
- (ii) Repair all ball-marks on the greens.
- (iii) Ensure that golf bags are not brought onto the green, and when putting down Flagstick no damage is done to the surface.

The hole must not be damaged while retrieving a ball or while handling the flagstick, which must also be properly replaced in the hole before the players leave the putting green.

Through the green, a player should ensure that any turf cut or displaced by him/her, is replaced at once filled with sand and pressed down and that any damage to putting green made by a ball is carefully repaired. On completion of the hole by all players in the group damage to the putting green caused by golf shoe spikes should be repaired.

- (iv) In taking practice swings, particularly on the tees, players should avoid causing damage to the course by creating divots.
- (v) Not to drive the Golf Carts in other than the designated areas.
- (vi) Not to treat the course as practice area. Golfers must avoid playing more than one ball on the course to hone their skills. It only adds to unnecessary wear & tear to the course.

6. **USE OF CLUB PREMISES, DRESS CODE ETC.**

- a. Shoes with metal spikes are not permitted.
- b. Ladies wearing Narrow heeled footwear are not allowed on the Golf links.
- c. Denim Jeans are not permitted on the Golf links or Club house premises.
- d. Shorts are permitted which are not more than 2 inches above the knees.
- e. Sandals or slippers without back straps are not allowed in the Club House and garden premises. Ladies are exempted from this rule.

f. Children below 18 years of age are not allowed in Governor's Gallery.

g. Household members are not allowed to bring guests to the Club unless informed by the member.

h. Collarless Shirts and track suit bottoms are not permitted on the Course. However, Mock Shirts may be worn.

j. During formal meetings members must be properly/decently dressed.

7. **HANDICAPS**

- (i) The player's handicap shall be controlled by the Club's Handicap Committee in accordance with the world handicapping system & the prescribed Pakistan Golf Federation Handicap Rule Book. Revision of handicap shall be done on Quarterly basis and forthwith, based on the tournament (of any kind) results. As an International practice, a player must submit his/her Handicap card whenever he plays a round of Golf whether 9 or 18 Holes.
- (ii) Maximum Handicap shall be 24 for Gents & 36 for Ladies. However, in matches maximum handicap for Men will be 18 and for Ladies 24.
- (iii) A Golfer not in possession of a Golfing handicap card will not be allowed to play on the Course.
- (iv) Handicap obtaining procedure shall be promulgated by the Honorary Secretary of the Club.

8. **PRIORITY ON COURSE**

- a. Priority of play on the course will be communicated by the Club through a colour code displaced near the green fee desk and through notices.
- b. Starters at each starting hole shall control the Tee offs.
- c. The Club starter shall check the players handicap, record their names/ flights arrival times in a register to ensure smooth Tee offs.
- d. A single or a two-ball Committee fixed match may be allowed through by a three or a four ball match either at the starting tee or subsequently to expedite the pace of play.
- e. A flight of more than four balls is not permitted.
- f. Designated courses may be closed for tournaments. Such notices shall be promulgated in advance.

9. **RULES FOR JUNIORS**

- 1) Children under the age of 10 years are not allowed to play on the course. Club Administration, however, may allow exceptionally talented juniors under 10, to play on the course.
- 2) Juniors can play during week days, however, on Thursday, Friday, Saturday and Holidays they can only play upto 2:00 PM and after 5:00 PM (juniors having a handicap of 8 or below are exempt from this rule).

MANAGING COMMITTEE ELECTIONS – PROCEDURE & CANVASSING

10. The procedures for Club elections for Managing Committee have been changed in 1992 by unanimous vote in the Annual General Meeting, to preclude the aspect of vote gathering and canvassing which were deemed unnecessary by the members.

While the aspect of vote gathering has been removed through the procedure of each member casting his vote individually and signing the register, the aspect of canvassing shall be refrained from by the members offering themselves for election to the Committee and/or their friends doing so on their behalf or otherwise. To implement the rule, following shall be observed by members:

- (i) After signing the form for seeking membership of the Committee, all members shall refrain from correspondence and advertisement of Club matters to other members until the results have been announced.
- (ii) Soliciting of votes directly or indirectly or through implication and advertisement shall be refrained from, and get-togethers to canvass and to introduce candidates shall be viewed as soliciting of votes. This being a sporting Club all members have the facilities of meeting and gathering to get to know others throughout the year and then offer themselves for election.
- (iii) The Club shall issue a circular immediately to members advising them to refrain from any activity mentioned above, if a member brings to the attention of the Scrutiny/Balloting Committee any activity deemed to be contrary to above.
- (iv) Such circulars shall be circulated on advice to the Committee or President through the Scrutiny/Balloting Committee constituted for the elections.
- (v) The Scrutiny/Balloting Committee may advise the Committee to strike off the name of a candidate who has been reported to have contravened these bye-laws after enquiry of any contravention that have been brought to their notice.
- (vi) The Committee shall be bound to follow the advice of the Scrutiny/Balloting Committee in such matters.

11. **DOGS & PETS:**

Not permitted in the Club.

12. **SUSPENISON OF A MEMBER**

- a) Any member willfully destroying or removing or damaging Club's property may be suspended by the Committee.
- b) Any member indulging in any behavior that may disturb the peace of the Club and not abiding by the rules may be suspended by the Committee.
- c) Any member who indulges in immoral behavior within the Club premises may be suspended by the Managing Committee.
- d) Any member who uses abusive language, indulges in physical violence within the Club premises may be suspended by the Managing Committee.

e) Any member who violates suspension orders of the Managing Committee shall have to begin the suspension period from day one. Repeated violation fall with the purview of Rule 18.

13. **FOREIGNERS TEMPORARY MEMBERSHIP (PROPOSER/SECONDER)**

On the lines of diplomatic membership, foreigners nationals stationed or visiting Pakistan may become members of Karachi Golf Club on an entrance fee and period as under:

<u>Period</u>	<u>Fee</u>
03 Months	US\$ 1,000/-
06 Months	US\$ 1,500/-
01 Year	US\$ 2,500/-

14. **PROPOSER/SECONDER - FORCES TEMPORARY MEMBERSHIP**

Armed Forces member seeking membership of Karachi Golf Club, if carrying the authority/endorsement/approval of the President Karachi Golf Club may be proposed and seconded by a temporary Armed Forces member.

15. **REINTRODUCTION OF RETIRED ARMED FORCES/CORPORATE MEMBERS**

a. Armed Forces and Corporate members once elected as member after whole process of Scrutiny and Balloting shall not be required to re-appear for Scrutiny and Balloting when seeking changing of category to Retired Armed Forces and Temporary membership respectively.

b. Foreigner temporary membership plus foreigner corporate member proposer/seconder.

16. **CHARGES/FEE ETC**

(i) **Minimum Catering Charges**

Catering of Rs. 2,000/- per month shall be payable by all categories of members except widows, senior veterans (70 years and above), serving Armed Forces Members, Honorary members and Absentee Members.

In case a member belonging to the applicable categories spends less than Rs. 6,000/- on catering in a six month period (January to June and July to December), the member shall be billed (in the bills for June and December) the difference between Rs. 12,000/- and the amount actually spent.

- (ii) **Lockers Fee:** Rs.800/- per month (All categories).

Note: The above charges can be revised by the Managing Committee whenever deemed necessary (AGM October 2014 decision).

- (iii) Change in above rates whenever made shall be communicated to all members by the Administration.

- (iv) **Caddy Welfare Fund**

A contribution of Rs. 200.00 per month from all members will be charged for Caddy Welfare Fund.

- (v) **Tournament Fund**

A nominal fee of Rs. 300/- per month as Tournament Fund is to be charged from members for conduct of Members Monthly Tournament.